

## **Subject: Minutes of GOES-R AWG Leads meeting**

**Date: 30 April 2007**

**Preparer: Leanne Avila**

- The AWG proposal has been submitted. Tom Achtor said he would contact Patty to verify its receipt in DC.
- The main focus was on the upcoming annual meeting.
- 29 CIMSS scientists (including Feds) are attending.
- Chris Velden wondered about confirmations of oral presentations.
- Only chairs are guaranteed presentations.
- The web link for hotel reservations and meeting registration would be available today. Marlene has already contacted the hotel, but no formal reservations had been made yet.
- Allen mentioned work on an AWG overview poster, showing CIMSS commitment to the program. The meeting is an opportunity for us to shine and to gain a bigger role in the program. Allen also stressed the importance of fulfilling proposal obligations.
- Wayne introduced the topic of Earned Value Management (EVM), which was briefly explained further by Tom Demke and Mark Mulligan.
- EVM is a standard way to report financial progress and schedule, but distinguishes between level of effort and milestones. You only get to accrue the value of a task once it has been completed (no partial credit).
- EVM would be discussed in more detail in a separate meeting.
- Discussion turned to budgets and the timeline for when money would arrive. Money might arrive in August or September, but we can go ahead and spend as if the money were here already.
- Wayne surveyed the leads for progress or concerns to report.
- The proxy team is in good shape.
- Chris Velden wondered if Geocat were ready for actual integration. Mike mentioned that there is currently a placeholder for cloud height, but that they'll have something much better.
- Lack of proxy data is still a problem for the fire work. In 6-8 weeks Allen will have something.
- The sounding group has one month of SEVIRI data and also 1 minute GOES data for algorithm testing.
- From the clouds group, Mike will give a presentation on Geocat at the annual meeting.
- Nothing to report from the air quality/ozone team.
- Wayne said that he would send the AWG proposal to Mark Mulligan and Tom Demke.
- Flowcharting continues. The fires flowchart has been submitted, but no response from Walter yet.
- GRAFIIR (GOES-R Analysis Facility for Instrument Impacts and Requirements) is designed to see instrument effects individually and

collectively. Allen will make a presentation on GRAFIIR at the annual meeting.

- Regarding reports and schedules, we're having to guess on spend rates because of when the accounting runs get done.
- The draft ATBD template is available – seems to incorporate GRAFIIR's job? Tom Demke announced that he has a copy of the template in case anyone needs one.
- The next meeting will be 31 May at 1pm.